

SOCIETY OF THE SACRED HEART

DUCHESNE FUND FOR MINISTRY GRANT APPLICATION 2026

To be considered for a grant from the Duchesne Fund for Ministry, please complete this form and return as an attachment to Lisa Terneus, lterneus@rscj.org by **March 20, 2026**. Incomplete or late forms will not be considered.

Agency or Institution applying for a grant: Click here to enter text.

Mailing Address: Click here to enter text.

Phone: Click here to enter text. **Email:** Click here to enter text.

Please share a brief description of the agency or institution: Click here to enter text.

Title of the Project: Click here to enter text.

Project Description: Please give a short description of the project, describing the current need and how the project proposes to meet the need. Also include in your description the setting of the project (rural, urban or suburban) and the type of population served (women, children, young adults, migrants, refugees, and undocumented). Click here to enter text.

Request for Funding

A Duchesne Fund for Ministry Grant is awarded for one year. **The maximum award is \$7,000.**

Grant Amount Requested: Click here to enter text.

How many people will be directly served by this project? Click here to enter text.

What is the expected duration of this project? Click here to enter text. (months/more than a year)

What other groups (if any) will collaborate on this project? Click here to enter text.

How do you intend to continue to support this project in the future? Click or tap here to enter text.

Person(s) responsible for this project: Click here to enter text. **Position:** Click here to enter text.

RSCJ or Associate Endorser

Endorsement is not needed:

_____ (name) an RSCJ Associate

Is currently an employee of the applying agency

Is currently on the Board of the applying agency

or

Is currently a **regular** volunteer at the applying agency

Endorsement is needed:

No RSCJ or Associate is currently an employee, on the Board, or a regular volunteer at our agency.

Therefore, I, the person responsible for this project, have contacted

_____ (name) an RSCJ Associate

who has a working knowledge of the project proposed. I have sent and discussed this proposal with her/him, and sent her/him the endorsement form to fill out and send directly to the Society of the Sacred Heart.

Approval by head of agency or institution: Name: Click here to enter text. **Position:** Click here to enter text.

Project Objectives: *Please describe the measurable objectives for this project, including the educational component.* Click here to enter text.

Evaluation Process: *Please describe the progress benchmarks by which you will know the project has accomplished its purpose and who will be involved in the evaluation.* Click or tap here to enter text.

Interim / Final Report: *An Interim or Final Report is required before a new grant request is submitted. (See Guidelines)*

PROJECT BUDGET

Income		Expenses		
	Amounts			Amounts
Grants: Duchesne Fund			Personnel	
			Materials	
Other Sources			Training	
In Kind Contributions			Facilities	
			Other	
Total Income	0	Total Expenses		0

Note: Total Income and Total Expenses must balance.

Plans for ongoing funding (if necessary): Click here to enter text.

Please attach evidence of the organization’s outside audit or the equivalent. (If an audit is not required for your organization, please state the reason and attach financial statements showing income/expenses and assets/liabilities for the entire organization.)

Signature of Person Responsible for the Project